



RANGE OPERATING INSTRUCTIONS

INTRODUCTION

Range Operating Instructions are an important requirement for all ranges. They physically describe the range and detail the usage conditions for which the range was designed.

In accordance with Section 7 of the SC&SR Regulations all range users must read the Range Operating Instructions, or be informed of their content. All range users must be fully familiar with range operating procedures. The Range Operator will keep a record (annex "A") attesting to the fact that individual range users and the Range Officer(s) have read and understood the Range Operating Instructions.

A copy of the Range Operating Instructions shall be available to all range users and Range Officers at the range site.

AIM

The aim of the Range Operating Instructions is to promote safe range operations, and to protect the shooters and the non-shooting public alike from potentially hazardous and preventable incidents or activities.

The Range Operating Instructions have been prepared with the intent of clearly describing to all range users and the range Officers the acceptable activities which will keep the range within the scope of the Range Approval. They also outline to all users and range Officers the major unacceptable activities which are not permitted on the range.

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1. GENERAL

- 1.1 These Range Operating Instructions cover the use of the range facility for North Mountain Gun Club.
- 1.2 The Range Operating Director shall ensure the range users and Range Officers are made aware of the significant changes to the Range Operating Instructions.
- 1.3 NMGC Members will read and sign the Range Operating Instructions at the beginning of the new membership year. (See annex "A").
- 1.4 Request for exemptions from any provisions of the Range Operating Instructions shall be submitted in writing to the Range Operating Director for approval.

2. RANGE FACILITY

Range Description

- 2.1 Range is located: 1352 Stronach Mtn. Rd, Forest Glade, Annapolis County
- 2.2 The range is a 100 yards.
- 2.3 Approved firearms are: Rifle, shotgun and Handgun.
- 2.4 Maximum Approved Calibers:
 - RIFLE: Approved for all rifle cartridges up to and including template group .308 caliber. (as defined at Appendix D of Range Design & Construction Guidelines September 1999).
 - HANDGUN: Approved for all handgun calibers and activities.
- 2.5 Approved Targets: Paper Targets, clay targets, reactive metal and Silhouette Targets.

3. PERSONNEL

3.1 CHIEF RANGE SAFETY/OPERATING DIRECTOR

- 3.1.1 Shall be responsible to the President, for all range activities, safety training and coaching activities.
- 3.1.2 Shall have complete authority over all Range Safety Officers.

3.2 RANGE SAFETY OFFICER

- 3.2.1 The Range Safety Officer has complete authority on the range property to conduct authorized shooting practices and matches.
- 3.2.2 When three or more members are on the range, those present shall appoint a Range Safety Officer.
- 3.2.3 The Range Safety Officer has the responsibility to supervise all personnel (shooting and non-shooting alike) present on the property and may have members and/or non-members removed at his/her discretion.

3.3 NEW MEMBERS

- 3.3.1 All new members will be briefed and explained range operation before allowed to use the facility.
- 3.3.2 All members must read a copy of the Constitution & Bylaws as well as the Range Operating Instructions and sign as having read.

3.4 GUESTS

- 3.4.1 Juniors and guests are the responsibility of the MEMBER they came with and must remain under adult control at all times.
- 3.4.2 The member must ensure that guests are aware of the range safety rules.
- 3.4.3 The member shall supervise and be responsible for the conduct of his/her guest at all times while on the range property.
- 3.4.4 All guests shall sign the range guest book and pay Insurance fee prior to shooting.
- 3.4.5 All guests shall be in possession of a valid "Firearms License" or remain under the immediate supervision of the club member at all times while in possession of a firearm.

4. RANGE OPERATIONS

4.1 FLAGS

- 4.1.1 The "range in use" sign near the road entrance must be visible whenever activities occur;
- 4.1.2 The RED flag, near the parking lot, must be flown when firing is being conducted.

4.2 TARGETS

- 4.2.1 Only approved targets will be used on the range. Note: At no time shall glass, pop cans or similar targets be used on the range.
- 4.2.2 All metal targets must be reactive (they must move or fall down when hit) and must be positioned at right angles to the direction of fire.
- 4.3 LOG BOOK
 - 4.3.1 The range has Log Books which are to be signed by all users of the range. (see annex "B")
 - 4.3.2 Attendance records must be kept for each person using the range and submitted to the range Operation Director.
 - 4.3.3 The range has a separate log book for Guests , if shooting or out near the firing line, Guest must sign in pay Ins. money.
- 4.4 AMMUNITION
 - 4.4.1 All spent cartridge cases should be collected and disposed in containers provided or removed from the range.
 - 4.4.2 The use of tracer, incendiary, explosive or similar ammunition is prohibited.
 - 4.4.3 Only authorized calibers and types of ammunition may be used on the range, see section 2.1.4
- 4.5 SHOOTING
 - 4.5.1 No shooting before sunrise and 10 minutes after sunset
 - 4.5.2 No shooting until Noon on Sunday
 - 4.5.3 No shooting if target visibility is reduced to the dangerous point e.g. fog
 - 4.5.4 Shooters with loaded firearms must be under Range Officer directions
 - 4.5.5 Loaded firearms shall never be left unattended
 - 4.5.6 Coming to and from the firing line, firearms are to have actions open and unloaded and completely clear of all ammunition.
 - 4.5.7 All firearms placed on a firing line bench must have actions open until made ready to fire.
 - 4.5.8 In the event of a misfire during target practice, the shooter shall keep the muzzle of the firearm pointed downrange for a period of 60 seconds and inform the Range Officer.

- 4.5.9 Any shooter who finds his/her firearm to be defective during a shooting exercise shall notify the range officer immediately, if one is present.
- 4.5.10 **Any shooter** on the firing line must/can call a cease-fire at any time that he/she observes an unsafe condition.
- 4.6 FIRING LINE COMMANDS
 - 4.6.1 The Range Safety Officer shall be responsible for the shooting activities at the firing line and shall give the commands to “COMMENCE FIRE” and “CEASE FIRE”
 - 4.6.2 All firearm are unloaded during a cease-fire, with action open, all member are to step back behind the cease fire line until cleared by the Range Officer.
 - 4.6.3 No person shall be permitted forward of the firing line without the expressed permission of the range officer, if one is present, and only after a cease-fire has been called and all firearms have been declared safe. No shooters shall approach a shooting bench or handle a firearm during a cease-fire until cleared by the Range Officer.
- 4.7 EXPLOSIVES
 - 4.7.1 The detonation of explosive devices is prohibited on the range property.
- 4.8 FIREARM STORAGE AREA
 - 4.8.1 When firearms (long guns) are brought to the range, they are to be rendered safe and placed in the safe area.
 - 4.8.2 All handguns must be holstered or cased unloaded whenever they are not on the active firing line.
 - 4.8.3 All guns are to be handled only by the owner, or his/her appointed user, and only in the safe area.
- 4.9 SAFETY ZONE
 - 4.9.1 Safety zone is that area designed for specific firearms and calibers. These areas are out of bounds (no trespassing) designed to contain overshoot or ricocheting bullets.
 - 4.9.2 Every reasonable effort shall be taken by the Range Officer to ensure that the safety areas do not have people in it during range operation.
- 4.10 HEARING AND EYE PROTECTION
 - 4.10.1 Hearing and eye protection for shooters, spectators and range staff in near proximity to an active firing line is MANDATORY.
- 4.11 ALCOHOL AND DRUGS

4.11.1 Any person deemed by the Range Officer to be under the influence of alcohol or drugs will not be permitted to shoot, and will be asked to leave the range facility if they present a risk.

4.11.2 There shall be no consumption of alcohol at the Club's ranges

4.12 SMOKING

4.12.1 Smoking is not permitted on the firing line.

4.12.2 Smoking is permitted only in the designated area.

4.12.3 All smoking materials (butts, etc) are to be disposed of in the containers provided

4.13 COMPLETION OF SHOOTING

4.13.1 It is the responsibility of the member to ensure that any item he/she may have used while shooting is returned to its proper storage area e.g. target frames, target base, silhouettes etc. and brass any other garbage is cleaned up

4.13.2 It shall be the responsibility of each member and guest to ensure that all safety rules and procedures are adhered to at all times while on the range property.

4.14 COMPLIANCE WITH DIRECTIVES

4.14.1 Failure to follow any and all range rules may result in disciplinary measures, suspension of shooting privileges or dismissal from the club/range.

4.14.2 Any person who deliberately fails to handle and/or discharge firearms in a safe manner shall be removed from the range property immediately. Violations may result in suspension of range privileges and the termination of his/her club/range membership.

5. EMERGENCY INFORMATION

5.1 EMERGENCY PHONE NUMBERS

Ambulance: 911

Fire: 911

RCMP: 911

RCMP Inquiries: 902 825-2000

Poison Control: 800-565-8161

5.2 HOSPITALS

Soldiers Memorial Hospital (travel time 15 min)

462 Main St , Middleton 902-825-3411

Valley regional Hospital (travel time 45 min)

150 Exhibition, Kentville 902-678-7381